

Girl Scout Council of the Florida Panhandle Seasonal Staff Job Openings

Positions need to be filled at Kugelman Aquatic Center in Lillian, AL, Camp Kolomoki in Defuniak Springs, FL, and Camp For All Seasons in Tallahassee, FL.

Health Administrator - To supervise and be responsible for the general health and safety of campers and staff. Establishes and maintains contacts with physician and with local hospital facilities; gives first aid and nursing care in cases of illness and accident as directed by physician; takes responsibility for calling the physician when advisable. Initiates health education and safety practices; develops and maintains health emergency procedures; instructs staff in first-aid. Establishes and maintains regular infirmary hours. Requisitions necessary equipment and supplies before and during the camp session. Checks incoming campers and collects, reviews, and keeps health certificates; records all treatment and other health information; notifies staff members of health precautions of campers) when indicated. Maintains first-aid equipment for units, kitchen, and waterfront; provides first-aid supplies for trips. Reports to the Camp Director. Salary range: \$250-\$325 per week.

Qualifications:

In addition to the general qualifications, the Health Director should:

1. Have leadership ability.
2. Be able to make decisions and act wisely in emergencies.
3. Be a Level II first-aider or a licensed nurse.
4. Have emotional stability needed to meet emergencies with good judgment.

Waterfront Director at Pool - To organize and administer activities at the pool consistent with Girl Scout standards and to integrate pool activities with unit plans and other specialized camp events; to direct and supervise the assistant waterfront instructors, Counselors-in-Training and volunteers at the pool. Plans and carries out the teaching of the swimming program, including water safety, as outlined by the Red Cross and "Safety-Wise. Coordinates swimming activities with the total camp program, with unit plans and with other special activities. Outlines and enforces measures for waterfront safety of every person in camp. Maintains all equipment and facilities and makes inventory of equipment as required. Keeps records and makes reports when requested. Reports to Camp Director. Salary range: \$200-\$275 per week.

Qualifications:

1. Experience in swimming and teaching swimming.
2. Holds current American Red Cross Water Safety Instructor or equivalent.
3. Holds current certification in First Aid and CPR.
4. Ability to plan the swimming program; teach, train, and supervise campers and staff.
5. Good judgment in anticipating and preventing accidents and quickness in emergency.
6. Ability to monitor quality of pool water.

All staff are required to attend staff training. Camp dates vary by location, starting June 10, 2012.

To apply, email camp@gscfp.org.

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Head Cook - To prepare and cook food for campers and staff and to see that health standards are maintained in camp dining area and kitchen. Follows set procedures in kitchen and dining area to maintain an efficient eating facility. Sees that kitchen and food storage areas meet Girl Scout standards, and state and local health laws. Assists with maintaining inventories, records, and makes necessary reports. Prepares meals and snacks according to menus. Reports to Camp Director and Health Director. Salary range: \$300-\$375 per week.

Qualifications:

In addition to the general qualifications, the Cook should:

1. Have leadership ability.
2. Have judgment in anticipating and preventing accidents.
3. Be able to give and/or follow instructions in an emergency.
4. Have knowledge of food preparation and storage.
5. Hold a current First Aid/CPR certification.
6. Have a physical done by a physician or nurse practitioner.

Assistant Cook - To prepare and cook food for campers and staff and to see that health standards are maintained in camp dining area and kitchen. Follows set procedures in kitchen and dining area to maintain an efficient eating facility. Sees that dining hall, kitchen, and food storage areas meet Girl Scout standards and state and local health laws. Assists with food requests for special activities. Assists with maintaining inventories, records, and makes necessary reports. Assists in preparation of food. Reports to Head Cook and Camp Director. Salary range: \$300-\$375 per week.

Qualifications:

In addition to general qualifications, the Assistant Cook should:

1. Have leadership ability.
2. Have judgment in anticipating and preventing accidents.
3. Be able to give and/or follow instructions in an emergency.
4. Have knowledge of food preparation and storage.
5. Hold current First Aid/CPR certification.

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Positions need to be filled at Kugelman Aquatic Center in Lillian, AL, Camp Kolomoki in Defuniak Springs, FL, and Camp For All Seasons in Tallahassee, FL.

Unit Leader –To direct and supervise the work of staff members in the unit. To continually be aware of campers and their individual needs. To see that all paperwork is completed prior to leaving on time off. To maintain an orderly unit at all times, meeting *Safety-Wise* standards. Supervises the unit staff, delegates jobs, guides staff in the work and arranges schedules of daily duties and daily time off. Knows the girls in the unit and helps them to appreciate and accept each other and to learn new skills. Guides activities and experiences in the unit through use of Patrol System, girl-leading planning, and the Girl Scout program. Coordinates unit activities with those of the entire camp. Supervises housekeeping, sanitation, supplies, and equipment of the unit. Assumes responsibility for health and safety of camp. Keeps records and makes reports as required. Reports to the Camp Director. Salary range: \$200-\$300 per week.

Qualifications:

1. Ability to teach and guide girls.
2. Knowledge of Girl Scout program and safety practices.
3. Leadership and organizational skills.
4. Ability to give guidance to other adults and work as a team.
5. Holds current First Aid/CPR certification.

Counselor - To share responsibilities of the unit as delegated by planning, teaching, and coordinating activities. Carries out the duties delegated by the unit leader. Knows each girl in unit and helps girls get the most out of their stay. Assists in all phases of unit programming as delegated by the Unit Leader. Shares responsibility of keeping records, reports, and maintaining supplies and equipment under the supervision of the Unit Leader. Assumes responsibility for unit when Unit Leader is away from camp. Knows program well enough to implement new ideas with the approval of the Unit Leader. Reports to Unit Leader and Camp Director. Salary range: \$175- \$250 per week.

Qualifications:

1. Hold a current First Aid/CPR certification.
2. Have leadership ability.
3. Be willing to guide campers and help them learn.
4. Be able to act calmly and quickly during emergencies.
5. Be willing to live in a staff cabin.
6. Ability to work as a team member under unit leader.

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Positions need to be filled at Kugelman Aquatic Center in Lillian, AL, Camp Kolomoki in Defuniak Springs, FL, and Camp For All Seasons in Tallahassee, FL.

Canoe Instructor - To organize and administer activities at the lakefront consistent with Girl Scout standards and to integrate waterfront activities with unit plans and other specialized camp events; to direct and supervise the assistant waterfront instructor, Counselors-in-training, and volunteers. Develops and carries out, with the waterfront assistant, waterfront activities based on unit plans; established procedures and coordinates requests for use of facilities. Teaches water safety, boating, and canoeing. Develops and enforces waterfront safety measures for every person in camp in line with Girl Scout standards; reports accidents or incidents to Health Director and Camp Director. Responsible for care and use of boats, canoes, lifesaving equipment, and other equipment and supplies; requisitions supplies or maintenance work. Keeps American National Red Cross records for certificates, water testing reports and badge work. Plans and conducts special waterfront events as requested by the Camp Director. Participates in regular camp program and makes recommendations to Camp Director to improve program or facilities. Helps to develop out-of-camp trips and supply, if requested. Salary range: \$250-\$300 per week.

Qualifications:

In addition to the general qualifications, the Canoeing Instructor should:

1. Have good judgment in anticipating and preventing accidents.
2. Be able to act calmly and quickly during emergencies.
3. Be able to teach waterfront skills and supervise campers.
4. Be willing to live in a staff cabin and share responsibility for unit activities.
5. Hold a current First Aid/CPR and Canoe Instructor Certification (or experience).

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